

VILLAGE OF DOWNERS GROVE
REPORT FOR THE VILLAGE COUNCIL MEETING
APRIL 12, 2011 AGENDA

SUBJECT:	TYPE:	SUBMITTED BY:
A Resolution Authorizing Execution of a Second Addendum Extending an Agreement with Claim Management Consultants, LLC	✓ Resolution Ordinance Motion Discussion Only	Wesley Morgan Director of Human Resources

SYNOPSIS

A resolution has been prepared authorizing a 4 month extension (5/1/2011 thru August 31, 2011) of the contract with Claim Management Consultants to provide claim management services for workers compensation, general & auto liability.

STRATEGIC PLAN ALIGNMENT

The Village goals for 2011 include *Exceptional Municipal Organization*. A supporting objective is *Financially sound and sustainable Village government*.

FISCAL IMPACT

The current monthly fee is \$4,200. The four month total would be \$16,800. The FY11 budget includes \$47,000 in the Risk Management Fund for claims administration services.

RECOMMENDATION

Approval on the April 12, 2011 Consent Agenda

BACKGROUND

The Village published an RFP for third party claims administration services on 2/11/2011. Four companies submitted proposals in response to the RFP. To allow time to thoroughly evaluate those companies, staff is requesting an extension of the existing third party claims administration contract with Claims Management Consultants. Claims Management Consultants has agreed to extend the current contract at the existing fee for an additional four months.

ATTACHMENTS

Letter
Resolution
Addendum

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING EXECUTION OF A
SECOND ADDENDUM EXTENDING AN
AGREEMENT BETWEEN THE VILLAGE OF DOWNERS GROVE
AND CLAIM MANAGEMENT CONSULTANTS, LLC**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

1. That the form and substance of a certain Second Addendum to an Agreement (the “Addendum”), between the Village of Downers Grove (the “Village”) and Claim Management Consultants, LLC (the “Consultant”, formerly known as Custard Claims Management Services, Inc.), for third party claims administration services, as set forth in the form of the addendum submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Mayor and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Addendum, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Addendum.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

Mayor

Passed:

Attest: _____
Village Clerk

SECOND ADDENDUM

This Second Addendum extends the service period of the contract between Claim Management Consultants, LLC (formerly known as Custard Claims Management Services, Inc.) and the Village of Downers Grove, and guarantees all existing rates/fees through August 31, 2011. All other terms, conditions services, etc. will remain the same.

VILLAGE OF DOWNERS GROVE

Accepted by: _____

Title _____

Date _____

CLAIM MANAGEMENT
CONSULTANTS, LLC

Accepted by *[Signature]*

Title *Director of Claims*

Date *3-24-11*